



ACADEMIC SENATE MEETING MINUTES

Thursday, March 12, 2009

Present: M. Wangler, N. Jennings, E. Cardenas, A. Zambelli, G. Differding, K. Dudzik, J. Ford, D. Hajj, C. Morrin, A. Munoz, B. Pescar, P. Setzer, K. Wergeland

Absent: J. Campbell, N. Keely, P. Thiss

Guests: P. Carmona, T O'Hare

The senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."

Call to Order

Academic Senate President Michael Wangler called the meeting to order at 2:06p.m.

I. Approval of Minutes – November 20, 2008, December 4, 2008, and February 12, 2009

The minutes for all three meetings were approved.

M/S/U (Zambelli/Ford)

II. President's Report

A. Budget Update

Michael provided handouts and an update on the budget development process for FY 2009-10. He distributed handouts and summarized the following:

- The books on FY 07/08 have been closed with a district surplus of \$134K that was carried over to FY 08/09.
- For FY 08/09 the State reduced the District's base by \$496K, COLA was eliminated, and the State imposed a \$1.1M deficit factor. The 08/09 District budget included a 3% deficit factor, which covered all of the cuts and leaves the District with a tentative surplus of \$186K for FY 08/09.
- For FY 09/10 the State has proposed funding 3% growth, but no COLA. In anticipation of further reductions for FY 09/10, the Colleges will be developing 3/5/10% reduction plans for the June tentative budget.

Michael handed out the Cuyamaca College Budget Criteria for FY 09/10, developed by the College Budget Committee:

- Ensure student access to classes and support services.
- Preserve existing faculty and staff contract positions.
- Meet enrollment goal.

B. FTES Update

Michael distributed the 2008-09 Spring Census FTES Report. Cuyamaca grew by 9.9% in Fall 2008, and by 6.9% as of census for Spring 2009. As a whole, the District grew by 3.1% for 08/09, putting the District over CAP by 828 FTES. The District FTES Taskforce will be meeting on March 23rd to set the District FTES Goals for 09/10.

C. Facilities Update

Michael provided a facilities update that included the following:

- The Business/CIS Building Phase 2 is over 50% complete.
- The LRC Expansion is in final review with the State; anticipated ground breaking is for early summer 2009.
- The Central Plant, Bathroom remodels, Firescape Project, and TLC remodel have all been completed.

D. Governing Board Goal Setting

Michael announced that the Governing Board will be holding their annual goal setting meeting on March 31, 2009 in Room I-209 at Cuyamaca. Senators were encouraged to attend.

E. Timeline for selection of New College President

Michael presented a draft Board docket item for the composition and timeline for hiring a new College President at Cuyamaca. The draft timeline anticipated the process to be completed by August, 2009. Several Senators expressed concern over the timeline and a motion (**Ford/Hajj**) to move this item to action was passed. After further discussion, a motion was made and seconded not to endorse the recommended timeline, and to request that the timeline be lengthened so that the new college President will begin their assignment on January 1, 2010. **M/S/U (Ford/Zambelli)**

III. Vice-President's Report

Nancy Jennings reported the following faculty appointments to committee:

- Jodi Reed - STAMATS Task Force (District-wide Web standards)
- Pat Setzer - Student Disciplinary Hearings Pool
- Mary Graham - Tutoring Center Advisory Committee
- Cyrus Saghafi – Key Retrieval Work Group

IV. Other Reports

A. Professional Development Committee Report

Paul Carmona announced that Jody Reed had been selected to be the new Professional Development Coordinator beginning Fall 2009.

He then reported that there was still approximately \$8,000 available for faculty travel to conferences. Full-time faculty are eligible for up to \$500, and part-time faculty are eligible for up to \$250.

P. Carmona highlighted some planned activities for Fall 2009 Professional Development Week, including several workshops on emergency preparedness training, sexual harassment training, and cultural diversity training. He encouraged all faculty to submit their Fall 2009 flex week proposals by the deadline of Friday, March 20.

B. Officer-At-Large Report

Cindy Morrin provided an update on the voluntary Senate Fund. Donations totaling \$429 have been received to date. She then lead a discussion regarding a possible date and venue for a Senate sponsored faculty reception for Spring 2009. M. Wangler opened the floor for discussion and several suggestions were considered. Michael will discuss options with the Senate Officers and the College President and report back to the Senate.

C. Online Teaching & Learning Committee

Greg Differding provided an update on recent Online Teaching & Learning Committee work. He distributed a proposed recommendation for Online Instructor Senators discussed the proposal and provided feedback to the committee. G. Differding will take the Senate's feedback to the committee and will bring a revised proposal back for further discussion at the next Senate meeting.

V. Action Items

A. Facility Use Task Force

A motion was made and seconded to endorse the newly proposed Facilities Use Task Force with the following changes:

1. That the Task Force report to the Innovation & Planning Council in addition to the Vice President of Administrative Services.
2. That the membership of the Task Force include 3 faculty representatives from affected disciplines.

M/S/P (Pescar/Zambelli), one abstention

B. Part-time Faculty Compensation for Committee Service

A motion was made and seconded to endorse the newly proposed language from United Faculty to compensate part-time faculty for committee service:

~~Part-time faculty who are approved, either by a college administrator or academic senate president to perform committee service shall be compensated for such service appointed by the academic senates to shared governance committees shall be compensated for committee service...~~

M/S/U (Zambelli/Hajj)

C. International Baccalaureate Credit

A motion was made and seconded to endorse the proposal to accept International Baccalaureate (IB) courses for General Education and Baccalaureate Credit, and to send it to the Curriculum Committee for a recommendation on implementation.

M/S/U (Jennings/Hajj)

D. BP/AP 4020, BP/AP 4021, BP/AP 4230

The Senate entertained separate motions for each BP/AP pairing.

BP/AP 4020

A motion was made and seconded to endorse BP/AP 4020 with the final sentence of item #4 to read: ...”and forwarded to the Academic Senates for appropriate action.”

M/S/U (Ford/Setzer)

BP/AP 4021

A motion was made and seconded to endorse BP/AP 4021 as presented.

M/S/U (Ford/Differding)

BP/AP 4230

A motion was made and seconded to endorse BP/AP 4230 as presented.

M/S/U (Differding/Hajj)

VI. Information

A. Shared Governance Councils & Committees

M. Wangler presented a proposal to revise the charge and/or composition of several shared governance councils and committees as recommended by the College Policy and Procedures Committee.

Michael explained that during the fall semester all college councils and committees were asked to review the charge and composition of their respective council or committee. In addition, the charge and composition for each council/committee was reviewed for language consistency by the College Policy and Procedures Committee.

Senators discussed developing a consistent process for selecting council/committee faculty co-chairs. Michael will discuss with SOC and bring a proposal back to the next Senate meeting.

VI. Announcements/Public Comment

D Hajj reported that San Diego State University (SDSU) had denied Fall 09 admission to a large number of transfer students due to a technical error with the supplemental application form. The college and district are working with SDSU to fix the problem.

Adjournment - Academic Senate President Michael Wangler adjourned meeting at 3:45p.m.

Recorded by: Joy Tapscott